

Summary of carboNZero certification:



Hall McMaster & Associates Limited

Hall McMaster & Associates Limited meets the requirements of the carboNZero^{Cert™} certification having measured its greenhouse gas emissions in compliance with ISO 14064-1: 2006, committed to managing and reducing its emissions and neutralised the remaining unavoidable emissions in respect of the operational activities of its organisation.



Introduction¹ – HMA is a team of professional human service teachers and practitioners operating throughout New Zealand and Australia. We work as trainers, programme developers, supervisors and writers in the area of human service work. Much of our work occurs in the areas of consultation in criminal justice work, social work with men, family violence prevention training programmes, child protection, the interviewing of children experiencing trauma, abuse issues, and psychological assessment and therapy. Our commitment to sustainable growth is a principle that sits behind our companies aims of 'Working with passion and integrity to bring out the best in people'. Maintaining our position as a good corporate citizen is also important to us - seeking carboNZero certification is one way to contribute to this aim.

Boundary – The boundary for the preparation of Hall McMaster & Associates Limited's greenhouse gas (GHG) inventory is for one site. All business activities have been included.

Consolidation approach – operational control

Base year – 01/03/2008 to 28/02/2009

Measurement period – 01/03/2010 to 28/02/2011

Emissions source inclusions – the diagram below shows the operational GHG emissions for Hall McMaster & Associates Limited by emissions source. Hall McMaster & Associates Limited's total emissions for this period were 71.66 tonnes carbon dioxide equivalents (tCO₂e) comprising:

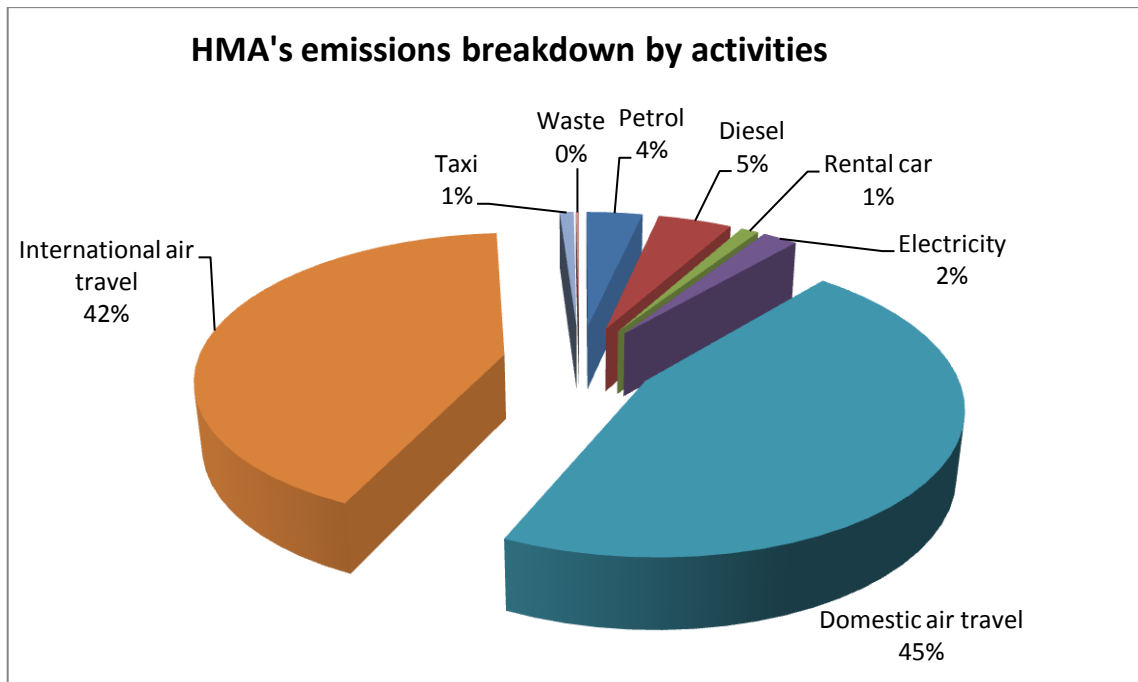
Scope 1: 6.60 tCO₂e

Scope 2: 1.58 tCO₂e

Scope 3: 63.48 tCO₂e

¹ **Disclaimer:** This Disclosure Statement is a summary of the verified information considered for certification and the certification decision. It should not be taken to represent the full submission for certification. While every effort has been made to ensure that the information in this Disclosure Statement is accurate and complete, Landcare Research does not, to the maximum extent permitted by law, give any warranty or guarantee relating to the accuracy or reliability of the information.

Hall McMaster & Associates Limited



Emissions source exclusions – Postage and local couriers were excluded as it was *de minimis*. Temporary arrangement for staff to work from home during earthquake relocation has been excluded. An average of 15 hours per week worked at home, the emissions related with electricity use is likely to be *de minimis*.

Emissions reduction commitments – Hall McMaster & Associates Limited has developed a GHG emissions reduction plan. Some projects in this plan include:

- Reduce domestic air travel by 3% by the end of the financial year
- Reduce fuel used by company cars by 3% by the end of the financial year
- Having air conditioning set on a timer system so it does not run unnecessarily nor out of business hours

Offset – 72 tCO₂e. EBEX21 Native Forest Regeneration Projects (PSI Compliance). Serial numbers 800984-801055 have been cancelled (or equivalent) on the New Zealand Emissions Unit Register.

Verified by – carboNZero SBU

Threshold of materiality – excluded emissions do not exceed 5% of the total footprint for organisation and product boundary stated.

Level of assurance – Reasonable assurance

Certification status – carboNZero certified “organisation”

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Hall McMaster & Associates Limited

Certificate number – 2011082J

Valid until – 30 June 2014

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